4-H CAMP COUNSELOR & COUNSELOR IN TRAINING (CIT)

Fact Sheet and Application Form

Note: Reapplication is required every year

This is your first step toward becoming a Camp Counselor or CIT

<u>Notice</u>: Due to limited space available for counselors & CIT's at 4-H Camp, only the most qualified applicants will be selected. Those CIT's not selected may still come to camp, but as a camper, not a CIT.

ROLE OF COUNSELORS and COUNSELORS in TRAINING (CIT's)

The Counselors plan the 4-H Camp program with the assistance of the Counselors in Training, Camp Manager, and the County Extension Agent. All are responsible for selecting the program topics, and arranging the speakers, equipment or other materials needed for camp. The Counselor in Training (CIT) will carry out the same responsibilities as the Counselor; however, they will work with a Counselor. Each Counselor and CIT will be responsible for specific responsibilities in the pre-planning stages of camp and at camp itself. As part of the Leadership Team, the Counselor and CIT shares in the overall responsibility for the success of camp – the learning, safety, and fun.

APPLICATION PROCESS:

- 1. If you are interested in becoming a:
 - > Counselor: You must have completed the 10th grade by the date of camp.
 - ➤ **Counselor in Training:** You must have completed the 8th grade by the date of camp.
 - a. Turn in a completed application to Gallatin County 4-H by *April 10, 2009*. Selections will be made within a few weeks after the deadline.
 - b. Interviews may be required depending upon the number of applications received. You will be notified of decisions following the selection process.
 - c. This year's camp will be held June 22-26 2009 at Hyalite Youth Camp.
- If you are selected, you must attend all camp planning meetings unless you have an excused absence from the Extension Agent prior to the meeting. Failure to notify the Agent prior to the meeting may result in dismissal.
- 3. Complete a Camp Registration Form along with a Health Form and turn it into the Extension Office by the deadline, June 1, 2009. The Camp fee must be paid at this time also. A late fee will be charged after this date or the registration may be refused. Make check payable to:

Gallatin County 4-H 201 West Madison, Suite 300, Belgrade, MT 59714.

Gallatin County 4-H Camp June 22-26, 2009

Camp Counselor & Counselor in Training Application Hyalite Youth Camp, Bozeman, MT

Application (pgs 1-4) must be postmarked April 10, 2009 and sent to the Gallatin County Office. Only individuals with prior camp experience are eligible for counselor positions.

Name	Date of Birth	Age	Grade Fall 09	M/ F
Address	City		ST Z	Zip
The best way to contact me is by:	I Phone	Text		
Primary Phone Number	Alternate	e Phone N	umber	
E-mail Address				
4-H Club		County	,	
Number of years as a 4-H member:	_ Number of yea	ars as a 4-l	H Counselor or CI	Γ:
I am applying to be a: Counselor C	ounselor in Train	ing		
Have you ever been convicted of a crime agaviolations). If yes, please explain:	ainst persons or	property? (Excluding minor to	raffic
MEDICAL HISTORY : Do you have any physkinds of work? If yes, please explain:	sical conditions, v	vhich precl	ude you from perfo	orming certair
Activities I am interested in being in assisting	g with:			
Rank each group of the following camp prog leadership. Mark your 1 st (favorite), 2nd, and choices for GROUP 2.	rams that are of d 3 rd choices for 0	interest to g GROUP 1	you and which you AND your 1 st , 2 nd ,	ı could give and 3 rd
GROUP 1 (Sessions)	GRO	UP 2 (Acti	vities)	
Indoor Recreation	\$	Song Leadi	ng	
Outdoor Recreation	E	evening Pro	ogram / Dances	
Nature Education	0	Campfire A	ctivities	
Crafts / Arts	lı	nspiration a	and Candle Lightin	ıg
Adventure Education (Geo-Cacheing)	F	lags and C	Citizenship	
Sports	Т	alent Shov	v/ Skits	

1.	Why do you want to be a camp couns	Why do you want to be a camp counselor or CIT?			
2.	List 3 of your strongest qualities and	why it makes you a good candidate:			
	1)				
	2)				
	3)				
3.		es (i.e. first aid certification, CPR certification, leadership			
4.	What do you think the role of Counse	elor in Training should be?			
5.	What do you think the role of a Coun	selor should be?			
6.	Would your parents be willing to cha	perone for a night or two?yesno			
	If yes, list dates/times:				
Retur	turn to: Galla	tin County MSU Extension			

Gallatin County MSU Extension 201 W Madison Ave, Suite 300 Belgrade, MT 59714 **Fax:** (406) 388-3243

Please respond to the following:

Each year the counselors and adult staff select a timely and fun camp theme and plan all the camp activities and programs around the theme. After giving this important topic of "theme" some thought, complete the following camp plan:

"My	Camp	Plan"
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Camp Theme:
Group/Counselor Name Ideas:
Special Program (may be / not be related to theme):
Guest Speaker Ideas:
Recreation Ideas:
All Camp Activity Ideas:
Other Suggestions:

4-H Counselor & CIT Requirements

I will be expected to:

- 1. Complete the required number of training and planning hours and attend all required camp meetings.
- 2. Set a good example by not using profanity or telling off-color jokes and stories.
- 3. Not have in my possession or use tobacco, alcohol or illegal drugs while I am participating in the counselors program and at 4-H camp.
- 4. Abide by the NO CELL PHONE AT CAMP policy (note: unless otherwise authorized by Extension Staff).
- 5. Be a responsible counselor.
 - a) Get to know each of campers personally and by name.
 - b) Have all campers, including myself; check in any of their medications with the medical staff.
 - c) Make sure each camper uses personal hygiene.
 - d) Make sure that all of my campers are familiar with camp facilities and camp rules.
 - e) Check for illness or injury, but don't make much of a "fuss" about minor things.
- 6. Be in my cabin with my campers at all times between the hours of "Lights Out" and "Rise and Shine."
- 7. Never punish a camper by ridicule or physical punishment patience and understanding works wonders.
- 8. Urge safety at all times. Take time to explain how and why to do something safely.
- 9. Go with hurt or sick campers to the nurse or adult no matter how minor the aliment.
- 10. Organize, plan, and conduct special activities.
- 11. See that all campers are involved in all activities. Make sure no one is excluded.
- 12. Guide, suggest, and develop in camp a feeling of planning and doing things together.
- 13. Make sure campers understand they are responsible for their own behavior.
- 14. Be sure that all campers know that they must remain on the camp grounds at all times.
- 15. Be on time at all camp activities.
- 16. Be flexible plans do change.

By signing below I acknowledge that I have read and agree to abide by the above responsibilities as a camp counselor. I understand and agree that I will be asked to call my parents/guardian immediately to pick me up if I conduct myself in an irresponsible manner, which includes being out of my cabin after hours and/ or the possession or use of tobacco, alcohol, illegal drugs, weapons or fireworks.

Signature of Candidate	Date	
Signature of Parent/ Guardian	Date	
Phone number of Guardian		

1. Interaction with younger members (circle one): Excellent Good Fair Pool Describe type(s) of interaction:	of a	unselor this summer. The camping staff would like counselor. Please comment on the following top ce. The form must be returned by April 10 . Than	e your input about mics and return this fo		Ifill the respo	onsibilities
2. Club Responsibilities: a) Offices held and performance b) Completion of project work c) Committee work 3. How would rate the applicants: Above Average Average Below Average Emotional maturity/ judgment Leadership abilities	1.	Interaction with younger members (circle one):	Excellent	Good	Fair	Poor
a) Offices held and performance		Describe type(s) of interaction:				
b) Completion of project work c) Committee work 3. How would rate the applicants: Emotional maturity/ judgment Leadership abilities Flexibility Communication skills Enthusiasm and energy Self-confidence Respect for authority 4. Overall Attitude: 5. Strengths: 6. Weaknesses: 7. Do you recommend this 4-H'er to be a counselor? 8. Additional comments: Advisor/ Leader Signature Date	2.	Club Responsibilities:				
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Advisor/ Leader Signature Date		•				
	0.					
	Adv	risor/ Leader Signature		Date		
Advisory Diagon could be this recommendation on on hefere April 10, 2000 to	4-H	Club Name				

Advisor: Please send in this recommendation on or before April 10, 2009 to:

Gallatin County MSU Extension 201 W Madison Ave, Suite 300 Belgrade, MT 59714

Fax: (406) 388-3243